

# Woodhouse Primary Academy – INFECTIOUS DISEASES COVID-19

## First Aid Risk Assessment: September 2020

Completed by Oliver Wilson and Karen Kennedy: 13.7.2020

Significant Hazards	Persons Affected	Controls	Risk Rating	Action Required	Action By & Date
Insufficient first aid materials or trained persons in an emergency due to number of staff available to be in school as a consequence of self-isolation, illness or an underlying condition.	Pupils Staff Visitors	<ul style="list-style-type: none"> <li>• There are no hazardous or high-risk activities/equipment/plant etc. within the school that would cause fatal or disabling injuries when used as instructed/appropriately. (Activities to be further reduced that could increase risk of accidents during this period).</li> <li>• The response time for an ambulance/for persons to reach the hospital is estimated at 10 minutes. (Likelihood of ambulance being sent due to breathing difficulties is increased by calling 999).</li> <li>• The school has a sufficient number of first aiders:               <ul style="list-style-type: none"> <li>○ EYFS children must have a Paediatric First Aider available at all times - all EYFS Support staff are trained.</li> <li>○ The qualification must be a 12 hour course Ofsted approved.</li> <li>○ All previously expired courses which were granted extensions on or after 16th March 2020 must requalify by 30th September 2020. This will be arranged as soon as the Government allows this.</li> </ul> </li> <li>• A first aid list is displayed in the school</li> <li>• First aid kits available.</li> <li>• First aid provision is checked on a weekly basis by class teacher and by a nominated person monthly who will record these checks, and any used stock is replenished.</li> <li>• A 999 call will be made for any serious injuries that are beyond the capabilities of the trained first aid persons.</li> </ul>	Low	Ensure all staff who were granted extensions on or after March 2020 must requalify by 30 <sup>th</sup> September 2020.	KK  End of September 2020
Insufficient trained First Aiders in an emergency due to number of staff	Pupils Staff Visitors	<ul style="list-style-type: none"> <li>• There is a sufficient number of first aiders to provide first aid treatment for the number of staff and pupils in the school, at all times.</li> <li>• There are:</li> </ul>	Low	None	

<p>available to be in school as a consequence of self-isolation, illness or an underlying condition.</p>		<ul style="list-style-type: none"> <li>○ 4 members of staff who have First Aid at Work.</li> <li>○ 15 staff have Paediatric First Aid (12 hour)</li> <li>○ 15 staff have Emergency First Aid (6 hour)</li> <li>○ Sufficient first aiders to provide cover for holidays, illness etc.</li> </ul> <ul style="list-style-type: none"> <li>● All staff are aware of how to summon first aid assistance.</li> <li>● Accident forms are used to record serious incidents.</li> <li>● There must be no illegal items in the first aid kits i.e. Aspirin, Paracetamol, creams etc.</li> <li>● The EYFS Framework requires a list of staff first aiders to be displayed or staff Paediatric certificates displayed and made available to parents.</li> <li>● For additional information regarding EYFS please follow the link: <a href="https://www.gov.uk/government/publications/early-years-foundation-stage-framework--2/early-years-foundation-stage-coronavirus-disapplications#staff-qualifications-and-ratios-during-covid-19">https://www.gov.uk/government/publications/early-years-foundation-stage-framework--2/early-years-foundation-stage-coronavirus-disapplications#staff-qualifications-and-ratios-during-covid-19</a></li> <li>● Continue to follow the most recent information from the Government / guidance from Health Protection Team (HPT) &amp; Public Health England (PHE), this guidance obviously takes precedence.</li> </ul>			
<p>First Aid – minor treatment</p>	<p>Staff Pupils</p>	<ul style="list-style-type: none"> <li>● Where minor first aid treatment is required First Aiders must ensure they wear gloves and a face covering if prolonged face to face contact when dealing with injuries.</li> <li>● Where possible (age and maturity of child) ask them to wipe away any blood or hold cold compresses etc.</li> <li>● Ensure records of injury and treatment are recorded and who administered first aid treatment.</li> <li>● Always wash hands after contact.</li> </ul>	<p>Low</p>	<p>None</p>	
<p>First Aid – Life threatening</p>	<p>Staff Pupils</p>	<ul style="list-style-type: none"> <li>● In the event of a serious injury or incident call 999 immediately.</li> <li>● Wear face covering and gloves when in close contact or dealing with bodily fluids.</li> </ul> <p><b>ADULTS</b></p> <ul style="list-style-type: none"> <li>● In the event of CPR being required it is advised only chest compressions are given if you believe the person may be infected or you choose not to want to give mouth to mouth cover their mouth with a cloth.</li> <li>● Use of a defib if available.</li> </ul>	<p>Low</p>	<p>None</p>	

		<ul style="list-style-type: none"> <li>• Always wash hands after contact</li> </ul> <p><b>CHILDREN (under 8 years)</b></p> <ul style="list-style-type: none"> <li>• In the event of CPR being required it is advised where possible to continue with the 5 rescue breaths and then chest compressions.</li> <li>• Use of a defib if available.</li> <li>• Always wash hands after contact.</li> </ul>			
First Aid & Medication	Staff Pupils	<ul style="list-style-type: none"> <li>• First Aiders must always wear gloves when administering first aid procedures.</li> <li>• It is advisable a face covering is worn if having to deliver close contact first aid. (always refer to up to date information from Gov.UK)</li> <li>• Any dressings used to be double bagged.</li> <li>• Where any medications are administered try and encourage the pupils to self-administer or consider wearing a face covering (always refer to up to date information from Gov.UK)</li> </ul>	Low	None	